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## **Terms and Conditions of Use**

### **Acceptance of Terms**

Welcome to the ZCoordinate Solutions ("ZCoordinate") website (the "Website"). By accessing and using the Website, you agree to comply with these Terms and Conditions. The Website must not be used for any unlawful or prohibited purpose as outlined herein. If you do not accept these Terms and Conditions, you must immediately cease using the Website.

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ZCoordinate is committed to safeguarding your privacy. Authorized employees access client information only when necessary to provide services. We routinely review systems and data to ensure optimal service and prevent unauthorized activities, which may be subject to legal action.

Client records are treated as confidential and are shared with third parties only when legally required or when necessary for service delivery. Clients may request access to their records with reasonable notice. We do not sell, share, or rent personal information to third parties, nor do we send unsolicited emails. Any communication will solely relate to agreed-upon services or products.

### **Confidentiality**

Client information may be shared with authorized employees or third parties only as necessary or required by law. Clients are encouraged to retain all relevant documentation regarding our services. Where applicable, we will provide written materials or records as part of the agreed terms.

### **Website Changes**

ZCoordinate reserves the right to:

Modify or remove the Website, or parts of it, without prior notice.

Update these Terms and Conditions at any time, with continued use of the Website indicating acceptance of such changes.

## **Submissions**

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## **Contact Information**

For questions about these Terms or to request permission to use Content, please contact us at [info@zcoordinate.com](mailto:info@zcoordinate.com).